FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00139592-A **Type of Permit:** FILMING **Release Date:** 07/06/2018

Production Company GREETINGS MEDIA LLC

Insured Company Name GREETINGS MEDIA LLC
Contact Phone No. 1 310-264-4256
Contact Phone No. 2
Fax
Address 2900 OLYMPIC BLVD
SANTA MONICA, California 90404

Production Title YOUR NAME ISN'T ENGLISH

Type of Production Feature

Producer Margie Gilmore

Director Tazbah Chavez

1st AD Rachel Penner

Production Manager Rena Baruch

FilmL.A. Coordinator Melissa Levine

Location Manager Rena Baruch
Primary Phone Mobile - 215-479-8932
Secondary Phone

Location Assistant Laura Sweet
Primary Phone Mobile - 619-549-3617
Secondary Phone

Fees

Notification Charge	$164.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$380.00
FILMLA NON-REFUNDABLE FILM PERMIT RIDER FEE	$109.00
LA CITY FIRE SAFETY OFFICER	$425.00
LA CITY DEPT OF REC AND PARKS CREW PARKING 16 VEHICLES AND UP	$300.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00
VAN NUYS AIRFIELD AND RAMP USE FEE	$300.00
VAN NUYS ADMINISTRATIVE FEE	$181.00
VAN NUYS AIRPORT POLICE OFFICER II	$407.45
VAN NUYS PRODUCTION VEHICLE (UNDER 5 TON)	$10.00
VAN NUYS AUTOMOBILE PARKING	$100.00
VAN NUYS LAWA VEHICLE	$15.00
VAN NUYS SENIOR MANAGEMENT ANALYST I	$460.00

Total Permit Fee $2,927.45

Number of Locations 3

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Summary Information — Location

Permit Number	F00139592-A	**Location Manager**	Rena Baruch
Production Company	GREETINGS MEDIA LLC	Primary Phone	Mobile - 215-479-8932
Insured Company	GREETINGS MEDIA LLC	Secondary Phone	
Production Title	YOUR NAME ISN'T ENGLISH		

Location Address 7610 Woodley Ave, Los Angeles, CA, 91406

Location Name VAN NUYS FLY AWAY

Location Type Airport

Film Dates 7/9/2018 - 7/9/2018 08:00 - 12:00 1 day

Open or Closed to the Public Open

Generic Conditions
*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
*LAFD UFSO: Company must contact FilmL.A. for extension of the Uniformed Fire Safety Officers' hours. During normal business hours, UFSO must also inform the LAFD Film desk of the extension.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document Van Nuys FlyAway Film Request 7.2.18.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	20
Generator	1
Picture vehicles	1
Vans	1

Personnel on Location

Type	Quantity
Cast	2
Crew	18
Extras	10
LA City UFSO assigned	42966

Filming Activities Drive ups & away; Equipment on property; Equipment on sidewalk only.; Equipment on sidewalk, in curb lane & across street; Exterior Dialogue; Exterior establishing shots; Handheld equipment; Filming talent in the front curbside unloading car and talent walking into terminal.;

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Summary Information — Location

Permit Number	F00139592-A	**Location Manager**	Rena Baruch
Production Company	GREETINGS MEDIA LLC	Primary Phone	Mobile - 215-479-8932
Insured Company	GREETINGS MEDIA LLC	Secondary Phone	
Production Title	YOUR NAME ISN'T ENGLISH		

Jurisdiction **Political:** Los Angeles City - Council District 06 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals

LOS ANGELES CITY FIRE DEPARTMENT - FILM UNIT	Kanisha Leonard
LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Aleman
VAN NUYS AIRPORT	Sanjeev (Sam) Nene

Coordinator Note UFSO REQUIRED
7/9, 0800-1200

Coordinator Note RIDER A RELEASES LOCATION

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
Requesting 12 parking spaces in two parking lanes on the west side of VNY Flyaway Short Term parking lot from 8am-12pm

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Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number	F00139592-A	**Location Manager**	Rena Baruch
Production Company	GREETINGS MEDIA LLC	Primary Phone	Mobile - 215-479-8932
Insured Company	GREETINGS MEDIA LLC	Secondary Phone	
Production Title	YOUR NAME ISN'T ENGLISH		

Location Address 16221 Mulholland Dr, Los Angeles, CA, 90049

Location Type Church

Film Dates 7/9/2018 - 7/9/2018 17:00 - 21:00 1 day

Open or Closed to the Public Closed

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached document 07.03.18 CHURCH (F-139592) Film & Prkg (Bel Air Church) JUMAANE.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	20
Generator	1
Picture vehicles	1
Vans	1

Personnel on Location

Type	Quantity
Cast	2
Crew	18
Spot Check	1

Filming Activities Drive by; Drive ups & away; Equipment on property; Exterior Dialogue; Handheld equipment;

Jurisdiction **Political:** Los Angeles City - Council District 05 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Gabriel Aleman

Coordinator Note SPOT CHECK APPROVED

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FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number	F00139592-A	**Location Manager**	Rena Baruch
Production Company	GREETINGS MEDIA LLC	Primary Phone	Mobile - 215-479-8932
Insured Company	GREETINGS MEDIA LLC	Secondary Phone	
Production Title	YOUR NAME ISN'T ENGLISH		

INSP. JUMAANE

Coordinator Note RIDER A RELEASES LOCATION

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
base camp and crew parking will be in the church parking lot

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6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number	F00139592-A	**Location Manager**	Rena Baruch
Production Company	GREETINGS MEDIA LLC	Primary Phone	Mobile - 215-479-8932
Insured Company	GREETINGS MEDIA LLC	Secondary Phone	
Production Title	YOUR NAME ISN'T ENGLISH		

Location Address 6335 Woodley Ave, Los Angeles, CA, 91406

Location Name WOODLEY PARK

Location Type Park

Film Dates 7/9/2018 - 7/9/2018 08:00 - 18:00 1 day

Open or Closed to the Public Closed

Generic Conditions
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached document 61615 WOODLEY LOT 1 GUIDELINES.pdf

Equipment on Location

Type	Quantity
Camera cars	2
Cast/Crew vehicles	25
Vans	3

Personnel on Location

Type	Quantity
Cast	2
Crew	20

Filming Activities CREW PARKING ONLY;

Jurisdiction **Political:** Los Angeles City - Council District 06 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Location Notes WOODLEY PARK, WOODLEY OVERFLOW AND APOLLO AIRFIELD ALL REQUIRE PERMISSION FROM THE US ARMY CORP OF ENGINEERS. NON-OBJECTION LETTER IS REQUIRED.

Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE Isabel Aguilar

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Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
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Summary Information — Location

Permit Number	F00139592-A	**Location Manager**	Rena Baruch
Production Company	GREETINGS MEDIA LLC	Primary Phone	Mobile - 215-479-8932
Insured Company	GREETINGS MEDIA LLC	Secondary Phone	
Production Title	YOUR NAME ISN'T ENGLISH		

	LOS ANGELES CITY POLICE DEPARTMENT	Vincent Aguirre
	ARMY CORPS OF ENGINEERS	Lisa Sandoval

Coordinator Note RIDER A RELEASES LOCATION

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
We are reserving Lot 1 at 6073 Woodley Ave for crew parking. Working with LA Parks and Rec to reserve the parking lot.

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GREETINGS MEDIA

July 2, 2018

Dear Sam,

I am filming a low budget short film, which is currently untitled, and we are interested in filming a scene at the Van Nuys Flyaway facility. We would like to film at the curbside drop off area in front of the main terminal at the Flyaway. Below are requests:

a. Location of proposed filming on the airport (leasehold location):
Van Nuys Flyaway
7610 Woodley Ave
Van Nuys, CA 91406

b. Number of cast and crew/personnel, clients/invitees:
Crew: 18
Cast: 2
Extras: 10
Picture Car: 1
Parking Requests:
Requesting 12 parking spaces in two parking lanes on the west side of VNY Flyaway Short Term parking lot from 8am-12pm

c. Production dates (specify prep, strike and filming)
Prep, Strike and Filming scenes at Terminal on Monday July 9 from 8am-12pm.

d. Arrival and departure hours of personnel onto and off of airport property (time when first cast/crew/equip arrives and leaves)
8am - All crew/cast arrival
8-9am – ESU
9-11am – VTR
11-12pm – Strike Terminal scenes
12pm – Depart

e. Number and type of production vehicles
Equipment Cargo Van: 1
Production Vehicles/Crew Vehicles: 20
Cast/Extras Personal Vehicles: 10

f. Items of equipment to be used, e.g. cranes, scissor lifts, etc.
1 camera. Will be handheld and on sticks
1 audio mixer that will be worn by audio supervisor
2-3 lights either battery powered or will need to plug in – still TBD

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GREETINGS MEDIA

g. Lighting requests and means of power and/or power usage requests
2-3 lights either battery powered or will need to plug in – still TBD. May need use of outlets on property to charge.

h. Identification and use of large, disruptive, and/or hazardous props, e.g. weapons, picture vehicles, etc.
1 picture vehicle is used in the scene. Our scene involves our lead cast member being driven in a ride share vehicle to the airport. Driver pulls up to the curb, our lead exits the vehicle, gets her luggage, has a quick conversation with the driver, talks to camera and then enters the building.

i. Aircraft (specify aircraft registration "N#", type of aircraft, and how it will be used)
N/A

j. Special effects requests, e.g. rain/smoke, explosives, etc.
N/A

k. Identification and use of animals
N/A

l. Alteration requests, e.g. painting/sign removal, etc.
m. Stunt requests
N/A

m. Stunt requests
N/A

Please let me know if you need any additional information and what estimated costs are for use of the Flyaway terminal. Thank you!

Rena Baruch
Production Manager
C: 215-479-8932

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GREETINGS MEDIA

Filming Areas:

PRINT

GREETINGS MEDIA, LLC
750 N. SAN VICENTE BLVD SUITE 900W W.HOLLYWOOD, CA 90069 P: 310-255-7272

Permit #F00139592-A

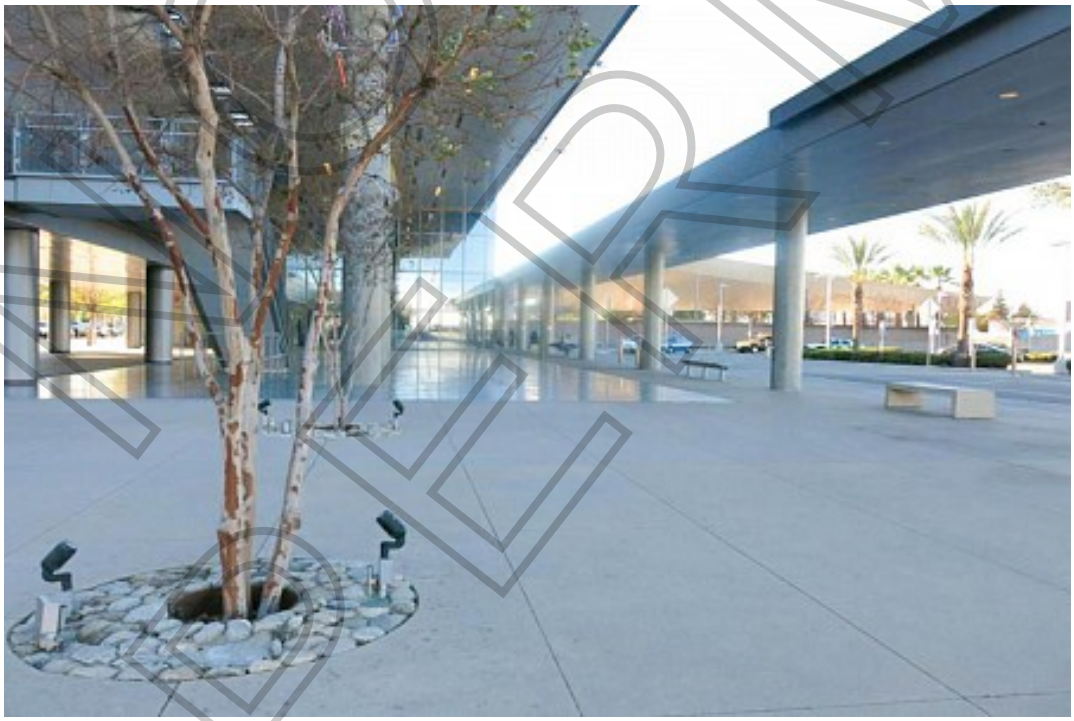
GREETINGS MEDIA

NO PERMIT

GREETINGS MEDIA, LLC
750 N. SAN VICENTE BLVD SUITE 900W W.HOLLYWOOD, CA 90069 P: 310-255-7272

Permit #F00139592-A

GREETINGS MEDIA



PERMIT

GREETINGS MEDIA, LLC
750 N. SAN VICENTE BLVD SUITE 900W W.HOLLYWOOD, CA 90069 P: 310-255-7272

Permit #F00139592-A

LOS ANGELES FIRE DEPARTMENT
Bureau of Fire Prevention & Public Safety
FILM UNIT
200 N. Main Street, Suite 1710
Los Angeles, CA 90012
(213) 978-3670

Date of Application 7/2/18

Email questionnaire to: lafdfilm@lacity.org at least 48 hours prior to any proposed activity

Subject line of the email **shall** be formatted as follows: *SCHOOL/CHURCH [1ST Date of Activity] [FilmLA #] [Street Address]*
EXAMPLE: School/Church 10/21/15 (FilmLA# FA00123456) 200 N Main St

LAFD FILM UNIT - SCHOOLS & CHURCHES
Filming/Basecamp/Parking Pre-Approval Questionnaire

FACILITY INFORMATION

Facility Name: * Bel Air Church	Facility Contact Name: * Eric Bahr	SCHOOL ☐	CHURCH ☒
Facility Address: * 16221 Mulholland Dr LA, CA 90049	Facility Contact Phone #: * 818 788 4210 x 109	OPEN to Public ☐	CLOSED to Public ☒

Facility Activity(ies) Happening During Production Activity(ies) (check all that apply)
After School Program ☐ Day Care ☐ Sports Program ☐ Summer Program ☐

BE ADVISED: All film crew members are required to wear visible ID at all times while on campus. Any crew member found in any unauthorized area will result in the cessation of filming and that person will be removed from campus.

*Required

PRODUCTION COMPANY INFORMATION

Production Title: * Your Name Isn't English	Production Contact: * Rena Baruch	FilmLA Permit #: * F00139592
Production Company Name: * Greetings Media, LLC	Production Contact Mobile Phone #: * 2154798932	FilmLA Coordinator: * Melissa Levine

*Required

PRODUCTION COMPANY ACTIVITY

☒ **FILMING (check box if applicable)**

Prep Date(s):	Film Date(s) & Time(s):	Strike Date(s):
N/A	Monday July 9, 2018 5pm-9pm	N/A

# of Cast:	# of Crew:	# of Extras:	# of Generators:	Drone:	Special Effects (e.g. smoke, including Water-based, open flames, etc.)	Will Fire Alarm System Be Bypassed?:
2	20		1	Y ☐ N ☒	Y ☐ N ☒	Y ☐ N ☒

Location(s) of Activity (areas or buildings) ***INCLUDE A MAP** or drawing showing where production activity will take place.*
lower sanctuary parking lot - All filming to take place in parking lot

Summary of Scene
Picture car pulls into parking lot, cast member exits vehicle, walks across parking and pays down

☐ **BASECAMP (check box if applicable)**

Additional information ***INCLUDE A MAP** or drawing showing where production activity will take place.*

☒ **PARKING (check box if applicable)**

Vehicles (Number, Size & Type) ***INCLUDE A MAP** or drawing showing where vehicles will land.*
crew parking in same lot - lower sanctuary lot

LAFD USE ONLY

INSPECTOR NAME	SPOT CHECK	UFSO REQUIRED
JUMAANE	X	☐

Notes:

- *Please note that by submitting this form for review, you agree to the above conditions and accept the responsibility of ensuring that all life/safety requirements will be followed. ANY ALTERATIONS, MODIFICATIONS AND/OR CHANGES IN STATED CONDITIONS ARE SUBJECT TO THE SAFETY OFFICER'S APPROVAL.*
- ***All pages of this document must be onsite and available for review by the Fire Inspector upon request. Failure to comply may result in the assignment of a UFSO if location is not in compliance with the fire requirements for use of the facility as stated in this document .***

3/2017

NOT A PERMIT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

WOODLEY PARK LOT 1

- **Ok to CREW PARK ONLY at Woodley lot 1 on 07/09/2018. (see plot plan)**
- **NO EQUIPMENT ON LOT.**
- **Ok for 2 CARGO VANS, 1-15 PASSENENGER VAN, 2 PICTURE CARS. (See plot plan)**
- **No tents.**
- **Ok for drop off lunch.**
- **Ok to park 25 Crew cars park on lot (seep plot plan)**
- **Company does not have exclusive use of parks/parking lots.**
- **Production vehicles must be legally parked in the lot.**
- **Must not block entrance to maintenance yard at any time.**
- **Company must work around all park patrons and their activities.**
- **All debris must be cleaned up upon completion of filming.**
- **May not stage, set up, or block pathways at any time.**
- **May not drive or place vehicles on grass or any pathway.**
- **May not block entrances, exits or block any dumpsters.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.

NOT A PERMIT

- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

NOT A PERMIT

F-139592

GREETINGS MEDIA, LLC/YOUR NAME ISNT ENGLISH (WOODLEY- LOT 1)